Gardner 110 Technology Instructions:

Use the PC (Windows 10):
-Make sure PC is turned on. The PC is located in the keyboard pull out in the desk.
-Check box at main office with keyboard, mouse, remotes, etc.
-You must use the wireless keyboard and mouse to control the PC.
-Make sure the mouse and keyboard are turned on.
-Use TV remote to turn screen on.
-Use TV remote and push '**Input**' button, select '**Input 1**', use circle buttons.
-Log on to Windows PC with UNC onyen username and password.
-Use TV remote or PC volume if you need to raise volume.
-Log out when finished.

Use Video Conferencing:
-Video conferencing is used with PC.
-Use any type of video conferencing software such as Skype or Zoom.
-Do not touch webcam. It will wake up and adjust when you log into Skype.
-Use webcam remote to control camera positon to zoom in and out.
-Use webcam remote to control speaker/mic volume.
-Test audio and video settings in Skype (tools, options, audio & video settings).
-Log out when finished.

Connect Your Laptop to Screen with Cable:
-To the side of the desk there is an HDMI cable.
-Connect either the HDMI connection or MiniDisplay Port connector to your laptop.
-The adapter works on both a Mac and PC laptop.
-Turn laptop on.
-Take TV remote and push '**Input**' button, select '**Input 2**', use circle buttons.
-Your laptop should be on one of the UNC WiFi networks (Eduroam, PSK or Guest PSK).

Shutting Down:
-Log out of PC
-Turn off monitor with remote
-Place keyboard, mouse and remotes in check out box.
-The camera will turn off by itself.
-Return box to main office.

Problems?
Contact staff in main office.