

## **Murphey Library Technology Instructions:**

### **Use the PC:**

- The PC is mounted on the wall behind the screen. It may need to be turned on.
- You must use the wireless keyboard and mouse that is in the check-out bag from the office.
- Make sure the mouse and keyboard are turned on. There are small power buttons on each.
- Take TV remote and push 'Source' button, select (**HDMI 1**), use arrow keys to select.
- Log on to Windows PC with UNC onyen username and password.
- Use TV remote or within Windows 10 if you need to raise volume.

### **Connect Laptop via HDMI Cable:**

- There is a loose HDMI cable on a hook.
- Plug HDMI cable into your laptop.
- Take TV remote and push 'Source' button, select (**HDMI 2**), use arrow keys to select.
- Reboot Laptop if no image comes up or use laptop function keys to send video to screen.

### **Use Video Conferencing:**

- Video conferencing is used with PC.
- The PC is mounted on the wall behind the screen. It may need to be turned on.
- You must use the wireless keyboard and mouse that is in the check-out bag from the office.
- Make sure the mouse and keyboard are turned on.
- Take TV remote and push 'Source' button, select (**HDMI 1**), use arrow keys to connect.
- Log on to Windows PC with UNC onyen username and password.
- Use TV remote or within Windows 10 if you need to raise volume.
- Use any type of video conferencing software such as Skype or Zoom.
- Plug Jabra Speaker/Mic into silver USB extension cable. Go into Sound control panel or Sound system preference on a Mac to make sure Jabra is selected for sound input and output.
- Log into video conferencing program and test both sound and video before you connect.